

## Official Proceedings

July 7, 2015  
8:00 am

Chairman Hoff called the meeting of the Stark County Board of Commissioners to order. All members present.

### Agenda

Chairman Hoff asked for any additions or deletions to the agenda. Commissioner Zander added Courthouse RFQ, Commissioner Wolf added discussion on a loan for the Women's Prison, and Auditor Haag added Bill Starlin to the 8:45 time slot and budget discussion.

**MOTION BY:** Commissioner Zander      **SECOND BY:** Commissioner Wolf

To approve the agenda as presented with the additions.

**DISPOSITION:** Motion carried

### Minutes

The minutes of the June 2, 2015 Board of County Commissioners meeting were presented.

**MOTION BY:** Commissioner Kuntz      **SECOND BY:** Commissioner Elkin

To approve the minutes of the June 2, 2015 Board of County Commission minutes as presented.

**DISPOSITION:** Motion carried

### Accounts Payable

Commissioner Kuntz questioned a bill to the ND Youth Correctional in the amount of \$3,704.74. It was advised that this was for a juvenile transport. It was also questioned if we have received the employee handbook that was completed by the North Dakota Association of Counties of which we were billed \$4,000. Auditor Haag advised this was complete and Linda Krebs would be sending the new handbook out for all employees to sign.

**MOTION BY:** Commissioner Elkin      **SECOND BY:** Commissioner Kuntz

To approve the accounts payable with the supplement as presented.

**DISPOSITION:** Roll call vote. All voted aye. Motion carried

**General:** Payroll: \$257,306.96; AmericInn: \$360.00; HR Collaborative: \$40.00; Dickinson Press \$391.93; ND Supreme Court: \$25.00; Rhonda Ehli: \$828.40; Tom Henning: \$422.00; Commission for Continued Legal Ed: \$25.00; West Payment Center: \$714.65; Dakota Water Treatment: \$23.00; SBM Inc.: \$1,411.77; NDACO: \$30.00; Consolidated: \$481.52; Marco Inc.: \$148.33; Xerox: \$676.38; MDU: \$2,529.14; Roughrider Electric: \$197.84; Southwest Grain: \$56.14; Braun Distributing: \$369.37; Jon's Home Comfort: \$361.20; Menards: \$108.75; Nalco Company: \$2,265.07; Newby's Ace Hardware: \$73.89; Nitro-Green: \$301.00; NW Iron Fireman: \$13.75; Rudy's Lock & Key: \$80.00; Runnings: \$126.34; Taylor Nursery: \$186.95; T-Rex Conoco Inc.: \$524.62; City of Dickinson: \$1,356.84; NDPers: \$36,143.39; Mackoff Kellogg: \$1,800.00; Stutsman County Auditor: \$9.50; Sacajawea Substance Abuse: \$237.00; Cenex

Fleetcard: \$5,500.82; Wex Bank: \$422.43; Tri-Energy Coop: \$48.53; Visa: \$391.43; Floor to Ceiling: \$1,411.93; Pamela Lynch: \$560.00; City of Dickinson: \$13,145.70; Century Link: \$487.00; AT&T Mobility: \$1,902.53; US Postal Service: \$50.00; Dacotah Paper Co: \$368.90; Great Plains Directory: \$189.00; Pitney Bowes: \$888.60; Farm Home Publishers: \$75.00; Forsgren Associates: \$32,802.15; ND Youth Corrections: \$15,388.92; Ecivis Inc.: \$3,420.00; NDACO Resources: \$4,040.00; Ralph Weisenberger: \$64.20; ND Department of Commerce: \$238,637.00; Dickinson Parks: \$62.40; BW Plus Kelly Inn: \$149.40; Airgas On-Site Services: \$200.40; Dickinson Police: \$138.91; Quality Quick Print: \$606.59; Walmart: \$288.80; Advanced Business Methods: \$993.28; Balco Uniforms: \$618.80; Logo Magic: \$76.00; Millie's Stitching: \$40.50; Dickinson Tire: \$2,077.49; Electronic Communications: \$7,151.00; Parkway For Sales: \$1,464.12; Sax Motor Co.: \$21,945.07; Judson Trautvett: \$23.41; Watchguard Video: \$522.00; Farmers Union Oil: \$224.60; Tri-Energy Coop: \$629.09; Chief Law Enforcement: \$667.49; Leupold & Steven: \$562.50; Sirchie: \$592.25; American Taget: \$450.00; Brownells Inc: \$97.20; Witmer Public Safety Group: \$143.50; LEC Maintenance: \$12,398.30; Stevenson Funeral Home: \$300.00; Stark County Auditor (Federal Deposit): \$844.59; Verizon Wireless: \$90.79; Dakota Rubber Stamp: \$12.90; Kohler Communications: \$39.95; Theodore Roosevelt Amatear Radio Club: \$342.66; West Dakota Oil: \$18.67; Jobshq: \$329.76;

**10 Mill:** Kadrmas, Lee & Jackson: \$8,222.16; ND Dept of Transportation: \$1,938.91;

**County Road:** Kadrmas, Lee & Jackson: \$95,268.75; All In Service LLC: \$22,800.00; Hlebechuk Construction: \$11,093.75; Jurgens Trucking: \$20,910.00; Kathrein Trucking: \$78,720.00; Schwartz Construction: \$54,991.00; MDU: \$39,181.79; Butler Machinery: \$29,626.38; City of Belfield: \$27.60; City of Dickinson: \$101.10; Consolidated: \$51.61; Roughrider Electric: \$915.00; SW Water: \$49.11; AT&T Mobility: \$113.00; City of Richardton: \$76.90; Century Link: \$56.15; Braun Distributing: \$62.01; Dickinson Supply: \$116.97; IBS Inc: \$346.37; J & J Operating: \$60.52; JP Steel & Supply: \$271.14; Mac's Inc: \$25.05; Newby's Ace Hardware: \$30.57; RDO Equipment Co: \$2,047.26; Runnings: \$47.55; SW Grain: \$30,473.09; Steffan's Saw & Bike: \$241.92; Boespflug Trailers: \$98.85; Dave's Radiators: \$810.00; Diamond Truck Equipment: \$4,530.89; General Steel: \$1,781.33; Jay R's Sandblasting: \$5,500.00; Nelson International: \$1,522.66; NW Tire: \$1,636.08; Wallwork Truck Center: \$2,070.16; Westlie Truck Center: \$11,668.53; Capital Industries Inc: \$1,937.70; Dakota Farm Equipment: \$7.77; Kohler Communications: \$1,922.55; Midwest Hose & Supply: \$27.09; West Dakota Oil: \$2,257.07; Central Mechanical: \$182.00; Kimball Midwest: \$303.61; Kohler Communications: \$72.40; Konecranes Inc: \$1,748.00; Lenny's Repair: \$4.99; SOS Truck Repair: \$45.00; Winter Equipment: \$610.30; Lyle Signs Inc: \$819.09; Coca-Cola Bottling: \$294.00; Dickinson Press: \$762.30; ND Insurance Department: \$300.00; Martin Construction: \$665,989.56; Outback Lumber Supply: \$1,819.10; Ty Newton Fencing: \$26,639.70;

**Highway Tax Distribution:** Payroll: \$123,079.80; NDPers: \$33,614.32; NDACO: \$11.75; NDLTAP-UGPTI/NDS: \$25.00;

**Social Welfare:** Payroll: \$188,792.32; NDACO: \$40.00; NDPers: \$56,354.35; ND Dept of Human Services: \$2,941.90; NDCSW: \$30.00; WRCSW: \$10.00; Wrap Around Check: \$1,515.00.00; Advanced Business Methods: \$149.44; All American Travel: \$4,144.20; AT&T Mobility: \$28.71; Braun Distributing: \$146.04; City of Dickinson: \$165.74; Comfort Suites: \$296.00; Consolidated: \$933.63; Bertie Gustafson: \$650.00; Hewlett-Packard: \$3,725.00; MDU: \$1,034.92; Newby's Ace Hardware: \$2.95; Record Keepers: \$33.00; Safety Works: \$40.00; SBM Inc: \$1,152.21; The UPS Store: \$67.20; Visa: \$843.14;

**County Poor:** ND Dept of Human Services: \$38,915.68;

**IT-Computer/Updates:** NDACO Resources: \$8,501.30; Consolidated: \$247.47; Ban-Koe Co: \$2,329.53; Information Technology: \$890.25; Xerox Corporation: \$187.34;

**Capital Improvement:** Dickinson Press: \$53.90; Prairie Engineering PC: \$58,080.20; Saul's Tree Service: \$1,000.00; AVI Systems Inc: \$20,947.00;

**County Park:** Advanced Engineering: \$6,469.50; Stark County Fair Assoc: \$1,500,000.00;

**Fair Board:** Star County Fair Assoc: \$3,652.42;

**County Jail:** SWMCCC: \$121,382.35;

**Insurance:** American Insurance: \$532.00; ND Insurance Dept: \$90.00;

**Comp Health Care:** NDPers: \$38,873.43; Blue Cross Blue Shield: \$447.20;

**VSO Fund:** Payroll: \$8,207.86; Dakota Water Treatment: \$2.50; Consolidated: \$64.69; Verizon Wireless: \$40.01; SBM Inc: \$367.39; Country Media Inc: \$25.00; Eido Printing: \$18.00;

**Social Security:** Stark County Auditor (Federal Deposit): \$42,809.07;

**Advertising:** Dickinson Press: \$854.70;

**County Agent:** Payroll: \$5,381.77; NDPers: \$668.07; Samantha Roth: \$171.50; Kurt Froelich: \$35.00; Samantha Roth: \$35.00; Consolidated: \$169.89; Xerox Corporation: \$307.34;

**Weed Control:** Payroll: \$25,072.78; NDPers: \$4,946.77; AT&T Mobility: \$69.92; SBM Inc: \$89.99; Dickinson Press: \$276.84; Jobshq: \$275.96; Crop Production: \$95,135.50; Menards: \$215.24; George's Tire Shop: \$202.00; Queen City Motors: \$12.97; Newby's Ace Hardware: \$239.90; Gemplers: \$261.90; Walmart: \$6.98; Stark County Auditor (Federal Deposit): \$235.14;

**9-1-1:** Payroll: \$5,213.53; NDPers: \$1,936.44; Stark County Auditor (Federal Deposit): \$367.73; City of Dickinson: \$12,392.50; ND APCO Associates: \$225.00; Century Link: \$1,616.73; Consolidated: \$353.00; NDACO: \$15,433.00; William W. Bosch: \$89.85;

**Domestic Violence:** State Treasurer: \$1,155.00;

**Oil 3061 Grant:** Payroll: \$3,525.70; NDPers: \$1,486.54; Stark County Auditor (Federal Deposit): \$236.65;

**Traf Safety Grant:** Payroll: \$3,148.53;

**Cops Grant 2011:** Payroll: \$-193.47;

**Misc Grants:** Dickinson Rural Fire: \$89.52; Dive Rescue International Inc: \$4,910.48; Dickinson Ambulance: \$14,355.31;

**Game and Fish:** ND Game and Fish Department: \$5,225.50;

**Security Reimbursements:** Cenex Fleetcard: \$266.40;

**SW Victim Witness Program:** Payroll: \$5,416.22; SBM Inc: \$31.09; NDPers: \$1,262.62; Consolidated: \$38.15; AT&T Mobility: \$85.51; Stark County Auditor (Federal Deposit): \$396.55; Verizon Wireless: \$40.01;

**DVRCC:** Domestic Violence: \$816.19;

**State Reimbursements:** Judson Trautvett: \$25.00; Alois Warren: \$25.00; Jesse Becker: \$25.00; Justin Fridrich: \$25.00; Chad Hopponen: \$25.00; Thomas Grosz: \$25.00; Michael Hanson: \$25.00;

**Siren Contingency:** Denny's Electric: \$200.00; Federal Signal Corporation: \$875.42; Roughrider Electric: \$239.00;

**Other Reimbursements:** Internal Revenue Service: \$5.00; Consolidated: \$267.03; Visa: \$342.56; Pharm Chem Inc: \$2,668.04; SBM Inc: \$116.98; Pat Keller: \$80.00; Walmart: \$16.89; Anthony Davenport: \$183.00; Office of Attorney General: \$6,160.00; Shawn Stoltz: \$100.00;

**Judgement Execution:** Shawn Rogers: \$60.00; Stark County Sheriff: \$1,672.52; Ashley Wiffler: \$979.78; Worthington Law Firm: \$3,998.98; Dickinson Press: \$246.15; Workforce Safety: \$1,664.49; Nilles Law Firm: \$35,796.08; Vogel Law Firm: \$37.10; Credit Collection Bureau: \$416.04; Brent & Kimberly Kubischta: \$500.00;

**BCI-Task Force Grants:** Payroll: \$12,931.05; NDPers: \$3,276.16; Stark County Auditor (Federal Deposit): \$1,345.39; Walmart: \$380.58; Tim Josephson: \$406.56; Consolidated: \$66.91; Verizon Wireless: \$861.60; Wex Bank: \$843.32;

**911 Equipment:** Advanced Business Methods: \$28.01; Consolidated: \$63.16;

**Sheriff Oestreich**

Sheriff Oestreich provided his monthly report which included the following:

- 73 criminal papers were received of which 70 were served;
- The arrest tally included 7 accidents, 268 stops, 171 citations, and 116 warnings;
- 203 civil papers were received of which 164 were served;
- Transports included 3 for other counties, 9 criminal, 39 daily court, 6 medical, 15 mental health, and 11 juvenile;
- A total of \$31,820.24 was received for truck reg. It was pointed out that the truck reg officer is spending a lot of time west of Dickinson and the Antelope to the South Heart road.

Sheriff Oestreich and DES Director Bill Fahlsing presented information on the hiring of an additional staff position. This position will be split between the Sheriff's Department and Department of Emergency Services as an administrative office support position.

**MOTION BY:** Commissioner Elkin                      **SECOND BY:** Commissioner Wolf

To hire the additional staff position with Emergency Management.

**DISPOSITION:** Roll call vote. All voted aye. Motion carried

Sheriff Oestreich submitted a request for out-of-state travel to view the new records management system that will be implemented for Stark County. The request is for Major Moser, Detective Ehresmann, and Sheriff Oestreich to Rapid City on July 17<sup>th</sup>.

**MOTION BY:** Commissioner Kuntz                      **SECOND BY:** Commissioner Elkin

To approve the presented out-of-state travel request.

**DISPOSITION:** Motion carried

There was discussion regarding a deputy position that is currently funded through a grant however that grant is going to expire. It was advised that the remaining balance for the position has been budgeted after the grant is up. Sheriff Oestreich also advised that he has applied for additional positions but has yet to hear back officially. It sounds like they may have been approved for 2 positions through the grant.

**Road Superintendent - Al Heiser**

Mr. Heiser advised that they have 8 trucks that are hauling gravel and scoria. The box culvert by 39<sup>th</sup> Street SW is complete and the crew is moving down today to seed the area. Will begin paving on Highway 10 and 116<sup>th</sup> Ave SW and Schwartz Construction is starting on 112<sup>th</sup> Ave SW. Todd currently has 3 guys repairing a bridge.

Greenville Subdivision – Last summer the road department added shale to the streets. For some reason the seal is stripping. Trying to get a price estimate to repair. Either going to have to do dura-patch or chip seal. Believe this should be a 2 inch overlay.

Last week Mr. Heiser spoke with the DOT. In 2016 we are going to replace the green river bridge on a 80/20 cost share. Since we changed 112<sup>th</sup> Ave SW to a CMC we may be

able to get this project under the surge funding which is 100% funded. If this happens we can then do 3 bridge on the Plum Creek on the 80/20 cost share.

Also looking at surge funding for an overlay from Dickinson to the Antelope Exchange.

#### **Jessica – Out-of-State Travel**

Ms. Clifton is requesting out-of-state travel for Angela September 21-25 to travel to Columbus, Ohio for the national exam.

**MOTION BY:** Commissioner Wolf                      **SECOND BY:** Commissioner Elkin

To approve Ms. Clifton's out-of-state travel request.

**DISPOSITION:** Motion carried

#### **Otis Contract**

Ms. Haag presented a contract for Otis Elevator Services. This is the yearly contract of which Otis will service the elevator once a month.

**MOTION BY:** Commissioner Zander                      **SECOND BY:** Commissioner Kuntz

To allow the Chairman to sign the Otis service agreement.

**DISPOSITION:** Motion carried

#### **iPhones – General not IT**

A motion at a previous meeting was made to allow the Sheriff's Department to purchase iPhones. The motion was to take the funding from the IT account. Auditor Haag advised that phones come out of the general account and is requesting a motion be made to correct this.

**MOTION BY:** Commissioner Zander                      **SECOND BY:** Commissioner Wolf

To correct motion to authorize the iPhones to come out of the general fund.

**DISPOSITION:** Motion carried

#### **County Engineer – Justin Hyndman**

County Engineer Justin Hyndman provided the following report:

- Green River Bridge – NE of Dickinson – Meyer Contracting. Project records have been submitted to NDDOT.
- Saetz Bridge – NW of Dickinson – Schwartz Construction. Project complete. KLJ is working on the final paperwork.
- 38<sup>th</sup> Street Gas Plant to Billings County – Grading and Gravel – Martin Construction. Completion date of October 18, 2014. Work started April 13. Liquidated damages charged.
- 38<sup>th</sup> Street – Gas plant to Billings County – Paving – Paving plans started. CMC route approved. Project number requested. Bid for 2016 construction.
- 39<sup>th</sup> St SW Norwegian Creek Box – Martin Construction. Box installed and will be completed in July.
- 116<sup>th</sup> Ave SW Highway 10 North 1.1 miles – Grading and Gravel – Martin Construction. Project mostly complete with only a few items remaining.
- 116<sup>th</sup> Ave SW Highway 10 North 1.1 miles – Paving – Century Companies. Begin project July 7, 2015.

- 32<sup>nd</sup> Street west of ND 22 1 mile – Grading and Gravel – Martin Construction. Prejob held with work to start June 29<sup>th</sup>.
- 32<sup>nd</sup> Street west of ND 22 1 mile – Paving – Northern. Prejob scheduled for June 30<sup>th</sup>.
- Roadway grading from 112<sup>th</sup> Ave SW from 30<sup>th</sup> to 32<sup>nd</sup> – Martin Construction. Prejob held with work to start June 29<sup>th</sup>.
- 112<sup>th</sup> Ave SW from 32<sup>nd</sup> to 33<sup>rd</sup> – Grading, Gravel and Paving – Northern. Project scheduled for June 30<sup>th</sup>.
- Green River Bridge by Letang's – Scheduled for February 2016 bid opening. Waiting on MOA signatures to complete the final documented CATEX. Looking at switching from federal to SB2103 funding.
- Bridge 45-149-20 – Messer – USACE permit application submitted.
- Bridge 45-141-20.0 – Wetland and Cultural surveys complete. Working on reports and design. Looking at submitting for federal funding.
- Bridge 45-142-20.0 – Wetland and Cultural surveys complete. Working on reports and design. Looking at submitting for federal funding.
- Bridge 45-142-20.1 - Wetland and Cultural surveys complete. Working on reports and design. Looking at submitting for federal funding.
- South Heart road mill and overlay – Project submitted for SB2103 funding.

#### **Bill Starlin – Zoning**

Mr. Starlin is requesting a zoning change on a property to Rural Residential however has changed his request to Rural Agricultural. There is a concern with the plat which has a hammerhead. It was advised that a cul-de-sac would be preferred. Mr. Starlin is in the process of having the plat approved however the request at this time is just the zoning change.

**MOTION BY:** Commissioner Elkin                      **SECOND BY:** Commissioner Wolf

To approve request from agricultural to residential agricultural.

**DISPOSITION:** Roll call vote. All voted aye. Motion carried

#### **SW Rural Economic Area Partnership – Appointment**

Auditor Haag advised Stark County's appointment to this board is currently up. The current representative is Ralph Weisenberger and Mr. Weisenberger wishes to remain on the board.

**MOTION BY:** Commissioner Zander                      **SECOND BY:** Commissioner Elkin

To reappoint Mr. Weisenberger to the SW Rural Economic Area Partnership board.

**DISPOSITION:** Motion carried

#### **Dickinson Ambulance Grant**

Auditor Haag presented an Energy Infrastructure and Impact grant reimbursement request from the Dickinson Ambulance in the amount of \$2,318.45.

**MOTION BY:** Commissioner Elkin                      **SECOND BY:** Commissioner Kuntz

To allow the Chairman to sign the grant reimbursement form.

**DISPOSITION:** Motion carried

#### **Community Action**

Community Action Partnership submitted a letter requesting funding in the amount of \$15,000. The Commission advised that this will be dealt with during the 2016 budget process.

### **Pledge of Assets**

Auditor Haag presented the pledge of assets with the balance as of June 30<sup>th</sup>. The current values are as follows:

- American Bank Center – Balance of \$34,020,811.75, Market Value of \$44,269,108.00, and the Pledging Required is \$37,147,892.93.
- Dacotah Bank currently has a \$0.00 balance.
- Dakota Community Bank – Balance of \$9,748,477.84, Market Value of \$13,627,882.71, and the Pledging Required is \$10,448,325.62.
- Bremer Bank (CD) – Balance of \$500,000.00, Market Value of \$1,165,290.00, and the Pledging Required is \$275,000.00.
- Bank of the West currently has a \$0.00 balance.
- Western Cooperative Credit Union currently has a \$0.00 balance.
- Cash, Checks & Cash Items - \$6,583.63
- Total Deposits - \$44,275,873.22.

**MOTION BY:** Commissioner Elkin                      **SECOND BY:** Commissioner Wolf

To accept the pledge of assets as presented.

**DISPOSITION:** Roll call vote. All voted aye. Motion carried

### **Zoning**

Thomas Petroleum is requesting a Minor Subdivision Plat of the Norwegian Creek Second Subdivision Replat of Lot 2 containing approximately 9.57 acres. Planning and Zoning recommends approval.

**MOTION BY:** Commissioner Elkin                      **SECOND BY:** Commissioner Zander

To approve the minor subdivision plat presented by Thomas Petroleum.

**DISPOSITION:** Roll call vote. All voted aye. Motion carried

Conoco Phillips Company is requesting a Minor Subdivision Plat of the Conoco Phillips Subdivision generally located in the NW ¼ of Section 3, Township 140, Range 96 containing approximately 13.35 acres. Planning and Zoning recommends approval.

**MOTION BY:** Commissioner Elkin                      **SECOND BY:** Commissioner Kuntz

To approve the minor subdivision plat presented by Conoco Phillips Company.

**DISPOSITION:** Roll call vote. All voted aye. Motion carried.

Melissa Hochmuth of NextEra Energy Resources is requesting a conditional use permit for a 197 foot meteorological tower on a parcel located in the SW ¼ of Section 35, Township 137, Range 97 containing approximately 160 acres on a lease area of approximately 2.5 acres. Commissioner Zander advised that he has received phone calls for both this request along with the next request listed. Planning and Zoning recommends approval with staff recommendations.

**MOTION BY:** Commissioner Elkin                      **SECOND BY:** Commissioner Wolf

To approve the conditional use permit with staff recommendations.



**DISPOSITION:** Roll call vote. Commissioner Elkin, Aye. Commissioner Kuntz, Aye. Commissioner Wolf, Aye. Commissioner Zander, Nay. Chairman Hoff, Aye. Motion carried

Melissa Hochmuth of NextEra Energy Resources is requesting a conditional use permit for a 197 foot meteorological tower on a parcel located in the E ½ of the NW ¼ and E ½ Section 12, Township 137, Range 95 containing approximately 157.48 acres on a lease area of approximately 2.5 acres. Planning and Zoning recommends approval with staff recommendations.

**MOTION BY:** Commissioner Elkin                      **SECOND BY:** Commissioner Kuntz

To approve the conditional use permit with staff recommendations.

**DISPOSITION:** Roll call vote. Commissioner Elkin, Aye. Commissioner Kuntz, Aye. Commissioner Wolf, Aye. Commissioner Zander, Nay. Chairman Hoff, Aye. Motion carried

### **Rob Kudrna – Dickinson Rural Fire Department**

Mr. Kudrna provided an overview of the status of the DRFD construction project. Actual bids came in at \$1,145,400.00. The DRFD have signed construction loan documents with American Bank Center for the immediate future. They have received \$41,000 in grants and a generous gift of \$350,000 leaving approximately \$850,000 on the promissory note. The DRFD is requesting a commitment from Stark County towards this project in the amount of \$500,000.

**MOTION BY:** Commissioner Wolf                      **SECOND BY:** Commissioner Elkin

To give the Dickinson Rural Fire Department \$500,000.00 to be taken out of the general fund.

**DISPOSITION:** Roll call vote. All voted aye. Motion carried

Mr. Kudrna also advised that as of July 1, 2015 Andy Paulson has resigned as the Fire Chief. The department is in heavy discussion of how to proceed and looking at all options. There is a possibility of hiring a business manager along with a full-time Fire Chief and if this is the case the DRFD would likely be requesting funding from Stark County. Commissioner Zander advised that he would like there to be discussion between the Stark County DES Director, Bill Fahlsing and Mr. Kudrna to review the possibility of working towards a county-wide fire department. Mr. Fahlsing and Mr. Kudrna will meet at a later time to discuss.

### **Phil Wallace – State Addition Lots**

Mr. Wallace has submitted a bid in the amount of \$40,000 for some property owned by Stark County in the State's Addition. Mr. Henning advised this was not listed with an appraised price and the property would need to be auctioned by the County. Auditor Haag was advised to fulfil the advertising requirements for this auction which will be conducted at the next Stark County Board of County Commissioners meeting held in August. It was also suggested the Diane identify other county owned properties that can be included in this process.

### **Budgets**

Auditor Haag advised the budget worksheets will go out to Department Heads/Elected Officials by the end of this week. Those are requested back by August 17, 2015. The preliminary budget will be presented at the September meeting and approved by October 10<sup>th</sup>.

### **Women's Prison**

Commissioner Wolf advised the New England Women's Prison is looking to expand for the purpose of housing additional female prisoners. Six counties are participating this project and it is estimated to cost between \$3,000,000 to \$4,000,000. If a USDA loan were to be used the rate would be around 3.25%. Commissioners from other counties are questioning if the funds should just be borrowed from the six participating counties which will be paid back over time. Most Stark County Commissioners are in support of this option. The funds would be split equally between the counties.

### **Holly Praus – Sunrise Youth Bureau**

Ms. Praus provided a handout containing the Sunrise Youth Bureau 2014 Annual Report. Ms. Praus and Mr. Wardner then touched on the highlights from the report. In addition they also talked about some of their programs such as classes they teach, attendant care, diversion programs, and suspension programs. Additional Ms. Praus added that they are currently fully staffed.

### **Courthouse RFQ**

Commissioner Zander advised that interviews for the architectural firms that responded to the RFQ will be conducted on Thursday at 1pm. At the conclusion of these interviews they should be ready to ask the Commission to engage in a contract at the next meeting.

### **Prairie Engineering – Jeremy Butman**

Mr. Butman is overseeing the security enhancements to the courthouse and provided a construction progress report. The building permit was not issued for approximately 2 weeks which caused a delay at the beginning of the project. Midcontinent Communications and Consolidated Communications both had lines coming into the south side of the building that were not located prior to excavation. These lines needed some additional excavation and coordination to get re-routed through the new foundations for the ramp. Limestone footings were found from the old courthouse that was replaced by the current Courthouse building. These footings needed to be removed in order to complete the ramp footings and foundations, and new fill was required due to the fill around these footings not meeting compaction. This work needed to be completed to continue the project, and was completed on a time and material bases for \$24,576. An additional 7 days was required to be added to the contract for this work. The contract included a \$10,000 general construction contingency for unforeseen items such as these. However, due to the scale of the foundations found, the additional costs exceed the contingency amount. Therefore a Change Order has been prepared for an additional \$15,866 to be added to the contract and an additional 10 days added to the project completion date to change to a completion of August 17, 2015. Stark County requested to provide lighting along the new sidewalk from the new ADA parking area to the ramp. A price of \$29,179 was received to provide this work. The new lighting proposed uses an LED lighting system for lower energy usage costs and less required maintenance. The

manufacturer of these bollards now makes an LED lamp replacement module for the existing bollards. To replace the lamps with LED would be \$9,615.

**MOTION BY:** Commissioner Zander                    **SECOND BY:** Commissioner Wolf

To accept the presented change order for the over excavation to remove unnecessary materials and to include the additional lighting with the upgrade of the existing lighting in the amount of \$54,660.

**DISPOSITION:** Roll call vote. All voted aye. Motion carried

**MOTION BY:** Commissioner Wolf                    **SECOND BY:** Commissioner Zander

To authorize payments for the project as presented.

**DISCUSSION:** It was advised that the project and costs have already been approved and invoices received from the project do not need a motion to proceed.

**DISPOSITION:** Motion withdrawn

### **Kathy Schwab – Marriage Licenses**

Mr. Henning advised that Ms. Schwab has communicated with him that she has a deep seated religious objection to the issuing of same sex marriage licenses and wishes the Commission to appoint another official to issued said licenses. Mr. Henning advised that the Board of County Commissioners has the authority to designate another official to issue marriage licenses and suggested the Stark County Deputy Recorder. Commissioner Zander advised that this topic is now law and Stark County will follow the law.

**MOTION BY:** Commissioner Elkin                    **SECOND BY:** Commissioner Zander

To have the board authorize the Deputy Recorder to issue marriage licenses.

**DISPOSITION:** Commissioner Zander called for the question. Roll call vote. All voted aye. Motion carried

The following Miscellaneous Receipts were filed: General: \$299,717.01; 10 Mil: \$35,641.19; County Road: \$5,379,273.38; Special Road & Bridge: \$10,119.60; Highway Tax Distribution: \$320,275.98; Social Services: \$95,674.37; IT-Computer/Updates: \$2,162.02; Capital Improvement: \$66,700.88; County Park: \$4,938.01; Fair Board: \$199.00; County Jail: \$28,117.75; Insurance: \$9,924.00; Comp Health: \$14,434.64; Emergency: \$3,177.61; Veteran's: \$5,624.91; Social Security: \$32,380.45; Advertising: \$1,831.09; County Agent: \$8,165.64; Weed Control: \$61,595.41; 911 Revenue: \$28,545.01; Fingerprint Station: \$80.00; Domestic Violence: \$1,050.00; Oil3061 Grant: \$15,382.35; PHSPID1510-02-41 Grant: \$2,289.84; Traf Safety Grant: \$1,512.93; Misc Grants: \$14,355.31; Estimate Taxes: \$777.00; Game & Fish Licenses: \$53,893.50; Security Reimb: \$266.40; SW Victim Witness Program: \$1,930.57; Hazardous Chemical Prep: \$5,637.50; Domestic Violence & Rape Crisis Center: \$816.19; Preservation Fee: \$2,013.00; State Reimbursements: \$725.00; Siren Contingency: \$14,000.00; Other Reimbursements: \$8,839.16; Judgement Execution: \$45,371.14; 911 Equipment: \$5,037.50;

**MOTION BY:** Commissioner Wolf                    **SECOND BY:** Commissioner Kuntz

To adjourn the meeting.

**DISPOSITION:** Motion carried

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Kay Haag, Auditor

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Russ Hoff, Chairman